

MATERIALS/EQUIPMENT GATE PASS FORM (DELIVERY)

Reason for transfer:_____

To be filled out by security

[illegible]

Prepared by:

Cleared/Inspected by:

Owner/Tenant/Contractor Representative

Security Guard

Verified by:

Date & Time Released:

Security Officer

Approved by:

Location:

Property Manager/Building Engineer

Rev.02

*APMC is not liable for any damage and loss of properties caused by the transferring in or out of the items.
Copy 1 – Tenant/Owner/ Contractor representative; Copy 2 – Security; Copy 3 – Property Manager*